
From: lycheeproductions@hawaii.rr.com
To: Hamayasu, Toru
Sent: 12/6/2007 5:04:06 PM
Subject: Fw: Recruitment for TOD Program Administrator

I will be happy to work with Jill
Sent from Laura' phone.

-----Original Message-----

From: "Onouye, Vera K" <vonouye@honolulu.gov>

Date: Thu, 06 Dec 2007 16:41:57

To: "Hamayasu, Toru" <thamayasu@honolulu.gov>

Cc: Lychee Productions <lycheeproductions@hawaii.rr.com>, "Van Epps, James" <VanEpps@pbworld.com>, "Sokugawa, Kathy K." <ksokugawa@honolulu.gov>

Subject: RE: Recruitment for TOD Program Administrator

Toru,

DHR is assisting DPP with their advertisement for the TOD Prog Administrator. We had no plans for Laura to produce the TODPA material; rather, transit-related marketing & advertising advice is what we were hoping to get ... with your permission, of course. In the near future we will be placing an ad for the TODPA ... we were hoping that Laura could provide advice and guidance on the advertising venues that we are considering.

Let me know if it's okay for Jill to contact her directly or if you would rather inquire go through you or a designated individual.

Thanks,
Vera

From: Hamayasu, Toru
Sent: Thursday, December 06, 2007 2:08 PM
To: Onouye, Vera K
Cc: 'Lychee Productions'; 'Van Epps, James'; Sokugawa, Kathy K.
Subject: RE: Recruitment for TOD Program Administrator

I am not sure what you are looking for from Laura. She is under the transit contract but she should not be asked to do any production work for the DPP's TOD recruitment under our contract. Her subcontract to our prime contractor is limited to our scope that does not include the DPP recruitment. Having said that, I don't think she minds you asking her for advices, but not for the actual production of whatever the material you want.

Toru

From: Onouye, Vera K
Sent: Thursday, December 06, 2007 1:21 PM
To: Hamayasu, Toru
Subject: Recruitment for TOD Program Administrator
Importance: Low

Toru,

Jill Masunaga, our Recruitment Specialist is working on some materials for the TOD Program Administrator and mentioned that there was someone with Lychee Productions (Laura Pennington?) who produced some promotional materials for the transit symposium and other transit-related productions. Is Laura currently under contract to the City such that she

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would be able/available for Jill to consult with on the promotional materials for this and other transit-related recruitments?

Thanks!

Vera Onouye
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Employment and Personnel Services Division
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